



**LICENSING SUB-COMMITTEE**

**To:** Councillors Adey, Bird and Ratcliffe

*Despatched: Wednesday, 12 April 2017*

**Date:** Monday, 24 April 2017

**Time:** 10.00 am

**Venue:** Guildhall Members Lounge

**Contact:** Democratic Services      **Direct Dial:** 01223 457013

**AGENDA**

- 1 Appointment of a Chair**
- 2 Declarations of Interest**
- 3 Meeting Procedure**
- 4 Floating Cambar Hearing report (*Pages 7 - 32*)**

# Information for the Public

**Location** The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

**Public Participation** Some meetings may have parts, which will be closed to the public, but the reasons for excluding the press and public will be given.

To speak at a Licensing hearing, you must have made a representation during the consultation period on the relevant application and registered your intention to speak with Democratic Services prior to the hearing.

The Licensing department can be contacted on 01223 457000 or [licensing@cambridge.gov.uk](mailto:licensing@cambridge.gov.uk).

For general advice about speaking at committees please contact Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**Filming, recording and photography** The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

**Facilities for disabled people** Level access to the Guildhall is via Peas Hill.

A loop system is available in Committee Room 1, Committee Room 2 and the Council Chamber.

Accessible toilets are available on the ground and

first floor.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**Queries on reports** If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or <http://democracy.cambridge.gov.uk/>

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## Licensing Act 2003 - Licensing Sub-Committee: Hearings Procedure

### Preliminary Matters

1. **The Chair** will commence the hearing by introducing him/herself, the other two members of the Sub-Committee and the officers present.
2. **The Chair** will ask the applicant(s)/the responsible authorities/the interested parties present, and their representatives (if applicable), to introduce themselves and identify their interest in the proceedings.

### Failure of a party to attend the hearing

3. If a party has informed the licensing authority that he/she does not intend to attend or be represented at a hearing, the hearing may proceed in his/her absence.
4. If a party who has not so indicated fails to attend or be represented at a hearing, the Sub-Committee may –
  - (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
5. Where the Sub-Committee holds the hearing in the absence of a party, the Sub-Committee will consider at the hearing the application, representations or notice made by that party.
6. **The Chair** will explain the procedure to be followed at the hearing and will confirm whether the Sub-Committee must reach its decision at the end of the hearing or within 5 working days of the hearing, depending on the application being heard.
7. **The Clerk to the Sub-Committee** will indicate whether any party has requested permission for any other person(s) (other than his/her representative) to appear at the hearing to assist the Sub-Committee in relation to the application, representations or notice of the party making the request. The Sub-Committee will decide whether to grant permission to allow any other person(s) to appear at the hearing on behalf of the party; such permission will not be unreasonably withheld.
8. **The Clerk to the Sub-Committee** will ask whether any party is seeking to introduce any document(s) or other information not previously disclosed to all the other parties to the hearing and the licensing authority. If all the other parties consent, the previously undisclosed document(s) or other information can be produced by a party in support of their application, representations or notice (as applicable).
9. The hearing will take the form of a discussion led by the Chair of the Sub-Committee. Cross-examination will not be permitted unless the Sub-Committee considers that cross-examination is required to consider the representations, application or notice as the case may require.
10. The Sub-Committee will consider any requests to permit cross-examination on

a case-by-case basis. When permission is given to one party, it will also normally be extended to all other parties.

11. The Sub-Committee will decide the equal maximum period of time that each party will have to present their case.

## **The Hearing**

12. *The Licensing Officer will present the report to the Sub-Committee.*
13. Members may ask any relevant questions of the Licensing Officer.
14. *The applicant, or the party who has initiated the hearing, will present their case first.*
15. The party shall be entitled to:
  - (a) give further information in support of their application, representations or notice (as applicable) in response to a specific request by the licensing authority prior to the hearing;
  - (b) question any other party (if permission has been given by the Sub-Committee);
  - (c) address the Sub-Committee.
16. If the Police are a party to the hearing, they will present their case. The Police have the rights listed in paragraph 15 (a) – (c) above.
17. If any other “responsible authority” are a party to the hearing, they will present their case in turn after the Police and have the rights listed in paragraph 15 (a) – (c) above.
18. Any other interested parties will then present their case in turn and have the rights listed in paragraph 15 (a) – (c) above.
19. Members of the Sub-Committee may ask questions of the/each party or any other person permitted to appear at the hearing in support of the party.
20. **The Chair** will invite the applicant, or the party who has initiated the hearing, and any parties making representations, to briefly summarise their points if they wish.
21. **The Chair** will ask the applicant, or the party who has initiated the hearing, and all parties making representations, that they are satisfied that they have said all they wish to.

## **The Decision**

22. In considering any representations or notice made by a party, the Sub-Committee may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.
23. In reaching its decision, the Sub-Committee will disregard any information given by a party, or any person who has been permitted to appear at the hearing, which is not relevant to –
  - (a) the application, representations or notice (as applicable) or in the case of another person, the application, representations or notice of the party

requesting their appearance, and

(b) the promotion of the licensing objectives or, in relation to a hearing to consider a notice given by the Police, the crime prevention objective.

24. The Sub-Committee may consider its decision in private and may move into private session where it considers that the public interest in so doing outweighs the public interest in that part of the hearing taking place in public. If the Sub-Committee do move into private session then all the parties and their representatives, any other person permitted to appear at the hearing, officers, the public and the press will be asked to leave the room whilst the decision is made.

**The Chair** will tell those present at the meeting the decision taken by the Sub-Committee and the reasons for the decision.

CAMBRIDGE CITY COUNCIL

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REPORT OF: Yvonne O'Donnell  
Environmental Health Manager

TO: Licensing Sub-Committee 24/04/2017

WARDS: Market

**CONSIDERATION OF AN APPLICATION FOR A PREMISES LICENCE  
TO BE GRANTED: FLOATING CAMBAR, QUAYSIDE, BRIDGE  
STREET, CAMBRIDGE, CB5 8AB**

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**1 INTRODUCTION**

1.1 An application under section 17 of the Licensing Act 2003 for a Premises Licence to be granted in respect of Floating Cambar, Quayside, Bridge Street, Cambridge, CB5 8AB has been received from Carmel Williams. The application and plans of the premises are attached to the report as Appendix A. The application was served on Cambridge City Council (the Licensing Authority) on 13<sup>th</sup> January 2017. A copy of the application was also served on each responsible authority.

1.2 The applicant is seeking a new premises licence for the following:

Supply of Alcohol (Off the Premises)

Sunday to Thursday	11:00 to 19:00
Friday to Saturday	11:00 to 20:00

Opening Hours

Sunday to Thursday	11:00 to 19:00
Friday to Saturday	11:00 to 20:00

The licence is requested to be in effect from 1<sup>st</sup> April to 31<sup>st</sup> October each year.

- 1.3 A list of conditions that will be added to the Premises Licence, should it be granted have been attached to the report as Appendix B. Members can add further conditions to this list if so minded.
- 1.4 In accordance with the regulations of the Act, the application was advertised on the premises and in the Cambridge News to invite representations from responsible authorities and other persons. The last date for submitting representations was the 27 March 2017.
- 1.5 Representations have been received from 1 Responsible Authority, the Conservators of the River Cam, and 1 Other Person. The representations are attached to the report as Appendix C. No representations were received from any of the other Responsible Authorities but Environmental Health and Cambridge Constabulary have agreed conditions, which are included in Appendix B.
- 1.6 The application needs to be determined.

## **2. RECOMMENDATIONS**

- 2.1 That Members' determine the application on its individual merits having reference to the statutory licensing objectives and Cambridge City Council's Statement of Licensing Policy.

## **3. BACKGROUND**

- 3.1 The premises are not located within a cumulative impact area.
- 3.2 The application is to licence a punt for off sales of alcohol as the punt travels along the River Cam. The punt will be moored at Quayside, Bridge Street as per the plan in Appendix A. The Premises Licence will be for this location.
- 3.3 In carrying out its licensing functions, the Licensing Authority must have regard to its Statement of Licensing Policy and additionally the statutory guidance issued under Section 182 of the Licensing Act



2003. The relevant sections from the Council's Statement of Licensing Policy are:

- Objectives, section 2
- Fundamental principles, section 4
- Cumulative impact, section 5
- Licensing Hours, section 6
- Licence Conditions, section 8

#### **4. CONSULTATIONS**

- 4.1 The Licensing Act 2003 requires applications made under section 17 of the Act to be served on the Responsible Authorities and also advertised on the premises and in a local newspaper circulating within the vicinity of the premises. During the consultation period, Responsible Authorities and Other Persons (any individual, body or business entitled to make representations to licensing authorities) may make a representation in respect of the application.
- 4.2 Statutory consultation has therefore taken place with Responsible Authorities and interested parties in accordance with the procedures set out in the Licensing Act 2003 and associated regulations made under the Act.

#### **5. OPTIONS**

- 5.1 Whilst having reference to the information provided by the applicant and the interested party and also Cambridge City Council's Statement of Licensing Policy, the Sub-Committee's decision must be made with a view to promoting one or more of the four licensing objectives, namely:
- (a) the prevention of crime and disorder;
  - (b) public safety;
  - (c) the prevention of public nuisance; and
  - (d) the protection of children from harm.
- 5.2 Members should take such steps that they consider are necessary for the promotion of the licensing objectives. The Sub-Committee may resolve:
- (a) to grant the licence subject to the mandatory conditions and

~~those conditions offered by the applicant which may be modified~~

- to such extent as the authority considers necessary for the promotion of the licensing objectives,
- (b) to exclude from the scope of the licence any of the licensable activities to which the application relates;
  - (c) to refuse to specify a person in the licence as the premises supervisor;
  - (d) to reject the application.

### **5.3 Members must give reasons for their decision.**

## **6. CONCLUSIONS**

- 6.1 The Licensing Authority has a duty under the Licensing Act 2003 to promote the Licensing Objectives. Each objective has equal importance. In carrying out its licensing functions, the Licensing Authority must also have regard to its Statement of Licensing Policy, and the Statutory Guidance under the Licensing Act 2003 and it is bound by the Human Rights Act 1998. The Council must also fulfil its obligations under Section 17 of the Crime and Disorder Act 1998 to do all that it reasonably can to prevent crime and disorder in Cambridge.

## **7. IMPLICATIONS**

### **a) Financial Implications**

Cambridge City Council (the Licensing Authority) has a statutory duty to determine applications made under the Licensing Act 2003. The application fees associated with such applications are set by Central Government and are intended to cover the cost of administering the licensing regime.

There are no specific financial implications associated with this report.

### **(b) Staffing Implications**

There are no staffing implications associated with this report.

(c) **Equal Opportunities Implications**

No Equality Impact Assessment has been conducted as the only consideration in reaching a decision is whether the granting of the application will undermine the statutory licensing objectives.

(d) **Environmental Implications**

Any environmental implications that need to be considered must specifically relate to the promotion of the statutory licensing objectives and will be contained in the representations made by the responsible authorities or interested parties.

(e) **Community Safety**

Cambridge Constabulary, Cambridgeshire Fire & Rescue Service, Cambridge City Council's Environmental Health Team, Cambridge City Council's Planning Service, Cambridgeshire County Council's Child Protection & Review Unit, Cambridgeshire County Council's Trading Standards Department and the Public Health Director were consulted as part of the application process and could have made representation if it was considered that the granting of the application would undermine one or more of the statutory licensing objectives.

Those making representations would have raised any relevant community safety implications.

**8. BACKGROUND PAPERS:** The following are the background papers that were used in the preparation of this report:

[Licensing Act 2003](#)

[The Licensing Act 2003 \(Premises licences and club premises certificates\) Regulations 2005](#)

[Guidance issued under section 182 of the Licensing Act 2003](#)

[The Council's Statement of Licensing Policy](#)

To inspect these documents either view the above hyperlinks or contact Luke Catchpole on extension 7818

The author and contact officer for queries on the report is Luke Catchpole on extension 7818.

Report file:

Date originated: 5 April 2017

Date of last revision: 5 April 2017



**Cambridge**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
 licensing@cambridge.gov.uk  
 Telephone: 01223 457000

\* required information

**Section 1 of 19**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes       No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

* First name	Carmel	
* Family name	Williams	
* E-mail	[REDACTED]	
Main telephone number	[REDACTED]	Include country code.
Other telephone number		

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

*Continued from previous page...***Your Address**

Address official correspondence should be sent to.

* Building number or name	<input type="text" value="Chandos Arms"/>
* Street	<input type="text" value="1 Main Street"/>
District	<input type="text"/>
* City or town	<input type="text" value="Weston Turville"/>
County or administrative area	<input type="text" value="Buckinghamshire"/>
* Postcode	<input type="text" value="HP225RR"/>
* Country	<input type="text" value="United Kingdom"/>

**Section 2 of 19****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Address Description**

The premises will be a moving vessel on the River Cam in Cambridge, operating on the middle section of the river, commonly known as 'The Backs', between Quayside and Mill Pond.

**Further Details**

Telephone number	<input type="text"/>
Non-domestic rateable value of premises (£)	<input type="text" value="3,000"/>

**Section 3 of 19****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 19****INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Carmel

Family name

Williams

Is the applicant 18 years of age or older?

- Yes  No

Continued from previous page...

**Applicant Postal Address**

Is the address the same as (or similar to) the address given in section one?

 Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="Chandos Arms"/>
Street	<input type="text" value="1 Main Street"/>
District	<input type="text"/>
City or town	<input type="text" value="Weston Turville"/>
County or administrative area	<input type="text" value="Buckinghamshire"/>
Postcode	<input type="text" value="HP225RR"/>
Country	<input type="text" value="United Kingdom"/>

**Applicant Contact Details**

Are the contact details the same as (or similar to) those given in section one?

 Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="[REDACTED]"/>
Telephone number	<input type="text" value="[REDACTED]"/>
Other telephone number	<input type="text"/>

**Section 5 of 19****OPERATING SCHEDULE**

When do you want the premises licence to start?

<input type="text" value="01"/>	/	<input type="text" value="08"/>	/	<input type="text" value="2016"/>
dd		mm		yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
dd		mm		yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

I am proposing to sell alcohol and light refreshments from a wide-beam punt on the River Cam in Cambridge, specifically on the middle section of the River Cam known as 'The Backs'.

The premises itself is a wide beam punt of the type commonly seen on the River Cam during the summer months. It has dimensions of approximately 1.4 x 6.5m and is professionally constructed using hardwood. It has a maximum capacity of 13, however I do not expect to use more than 2 staff at any time.

In terms of layout, the vessel is divided into two sections, one of which will be covered and will serve as a storage area,



**Continued from previous page...**

keeping the other section free, safe and unencumbered for a member of staff to serve customers.

The license I am applying for is for off-supply, and customers will be able to enjoy their drinks and refreshments on their own punt, which is then cleaned out by the tour company at the end of the tour/alloted self-hire period, eliminating any refuse issues.

There will be some modifications to the vessel to ensure safety and compliance with the licensing objectives. Specifically, I will attach fenders to the vessel to reduce the impact of any collisions and ensure there is no chance for fingers or limbs to become trapped and injured in the event of an accident. There will also be a covered area added as previously mentioned to keep stock and waste away from the serving area.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 19****PROVISION OF PLAYS**

Will you be providing plays?

 Yes

 No
**Section 7 of 19****PROVISION OF FILMS**

Will you be providing films?

 Yes

 No
**Section 8 of 19****PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?

 Yes

 No
**Section 9 of 19****PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will you be providing boxing or wrestling entertainments?

 Yes

 No
**Section 10 of 19****PROVISION OF LIVE MUSIC**

Will you be providing live music?

 Yes

 No
**Section 11 of 19****PROVISION OF RECORDED MUSIC**

Will you be providing recorded music?

 Yes

 No
**Section 12 of 19****PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

Continued from previous page...

Yes

No

**Section 13 of 19**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes

No

**Section 14 of 19**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes

No

**Section 15 of 19**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes

No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

I will only be providing alcohol during the Summer months. I would like the license to run from April-October inclusively.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

*Continued from previous page...*

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 19**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

**Section 17 of 19**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

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THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="19:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="19:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No licensable activity will occur during the winter months November-March inclusive

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 19**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

I will maintain strong management controls/policies in place which promote the licensing objectives and build them into the overall business model; including daily cleanup procedures, responsible operating schedule, think 25 policy, product range and pricing etc. All staff will be fully trained in upholding the four licensing objectives, with effective management oversight - I very experienced at running a licensed premises in line with the licensing objectives, having been a landlady for several years. As designated premises supervisor, I will personally make or authorize each sale and ensure the licensing objectives are upheld in each and every sale that is made.

**Continued from previous page...**

## b) The prevention of crime and disorder

No selling of alcohol to intoxicated individuals, or those who display antisocial behavior.  
 No keeping of valuables on the premises overnight or when it is unsupervised.  
 Implement a strict 'think 25' policy with clear communication of the scheme on the vessel via signage.

## c) Public safety

The vessel will only be controlled by a staff member who is able to demonstrate a high level of experience and competency.  
 The bar area will be staffed by an individual well trained in promoting the licensing objectives and environmental health requirements.  
 No customer will have to leave their seat on his or her punt to complete the transaction.  
 Fenders will be added to the vessel to minimize the risk of injury in a collision.  
 Non slip flooring will be included throughout the vessel.  
 The vessel and fittings will be regularly inspected, maintained and repaired whenever necessary and kept in good, safe working order.

## d) The prevention of public nuisance

## Noise:

The business will not operate outside of hours during which the banks would usually be busy with tourists and holidaymakers, therefore not creating additional noise.  
 Staff will be trained to respect the public and other river users, for example making minimal noise when setting up and closing down.  
 Staff will not loudly 'tout' or offer alcohol/refreshments, instead the premises will be presented in such a way as to make visually clear its purpose and products for sale.  
 Clearly there is also an element of risk from noise pollution if the premises is contributing to drunkenness. To minimize this risk, I will implement a premium product range and pricing which is not conducive to excessive drinking, but rather to enjoying a single drink to enhance the experience of the River Cam. Furthermore, the nature of the location and premises itself will ensure excessive consumption cannot take place - as the majority of tourists will be on the river for a short amount of time and would only pass the premises and have the opportunity to buy once or twice. Even so, staff will be trained to spot intoxication and rowdy/nuisance behavior in general, and promote the licensing objectives by refusing sale in such circumstances.

## Odour:

To ensure no build up of spills and splashes which could eventually create an odour, the vessel will be regularly cleaned.  
 Waste will be disposed of at regular intervals during the day via Cambridge City Council blue commercial waste, ensuring no odour can build up.

## Litter and Waste:

The River Cam is a local treasure which is enjoyed by thousands of Cambridge residents and tourists alike every year. Therefore a main focus of any business operating on it should be maintaining its natural beauty and avoiding issues such as pollution and littering.  
 All waste created by the premises will be properly disposed of at regular intervals throughout the day, through Cambridge City Council's blue commercial waste bags. All customers will be offered the chance to return litter to the premises for disposal. I have spoken to some local punt tour operators who ensure me they also have procedures in place for collecting any disposing of any litter left by customers.

## Light pollution:

The premises will not operate at night and will not generate any light pollution.

*Continued from previous page...*

Anti-social Behavior:

Excessive alcohol consumption can sometimes lead to anti social behavior creating a nuisance to the public. To minimize this risk I will put in place a product and pricing range which is not conducive to heavy drinking - for example, no high strength spirits will be offered for sale, no cut-price or multi deals will be offered, and products will be of premium quality and price. Furthermore, staff will be trained to refuse sale to anyone who appears intoxicated.

e) The protection of children from harm

Implement a strict 'think 25' policy and train all staff to properly implement the policy.  
Display clear signage indicating 'think 25' policy and penalties for buying alcohol on behalf of an under 18.

## Section 19 of 19

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

The national scale of fees is set out below and also available on our website:

<http://www.cambridge.gov.uk/ccm/content/ehws/licensing/fees.en>

Please enter and pay the appropriate fee. If you are uncertain of the fee enter 0 in the amount field and the City Council will contact you to advise you of the fee. Please note the application will not be processed until the correct fee has been paid.

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £87000	£315.00
Band D - £87001 to £125000	£450.00*
Band E - £125001 and over	£635.00*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00

**Continued from previous page...**

Capacity 20000-29999	£8,000.00
Capacity 30000-39999	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

\* Fee amount (£)

**DECLARATION**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
 dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/cambridge/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**



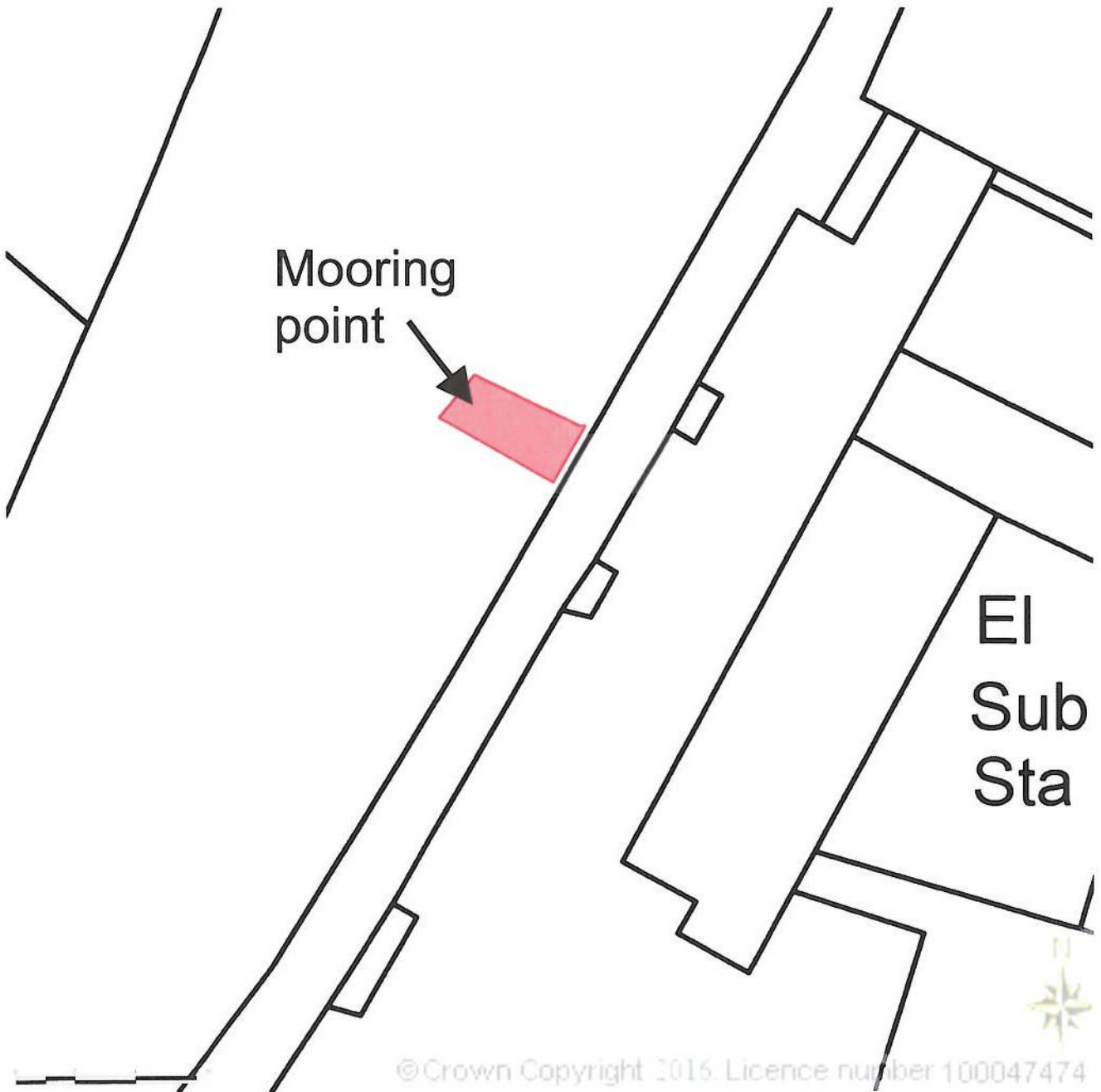
**OFFICE USE ONLY**

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
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Is Digitally signed	<input type="checkbox"/>

< Previous [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) Next >



BLOCK/SITE PLAN  
AREA 36m x 36m  
SCALE: 1:200 on A4  
CENTRE COORDINATES: 544772 , 259020

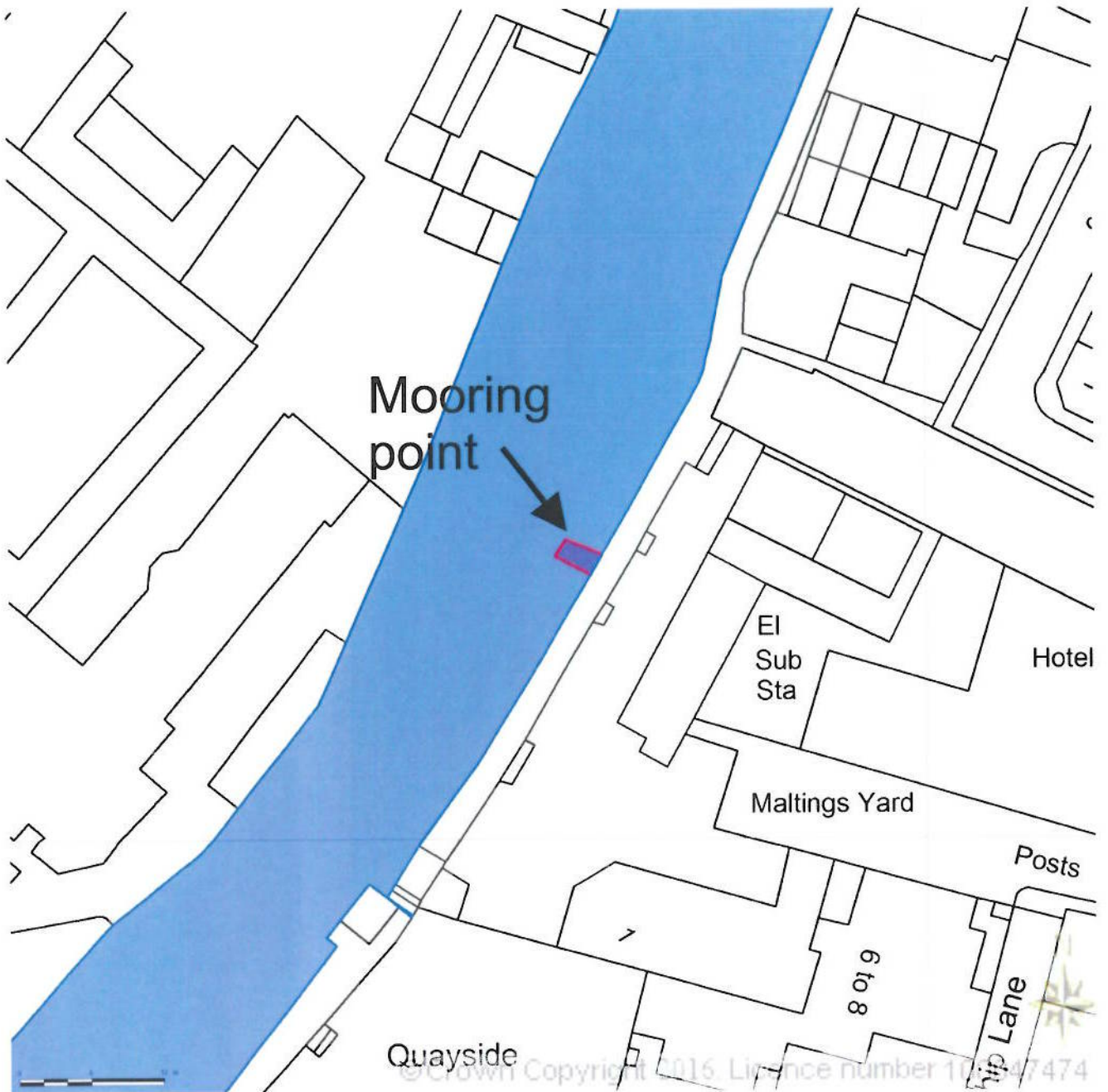


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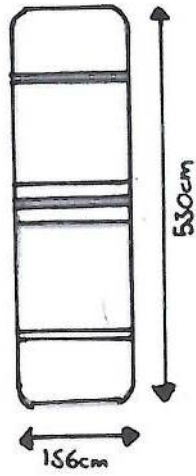


BLOCK/SITE PLAN  
AREA 90m x 90m  
SCALE: 1:500 on A4  
CENTRE COORDINATES: 544769 , 259024

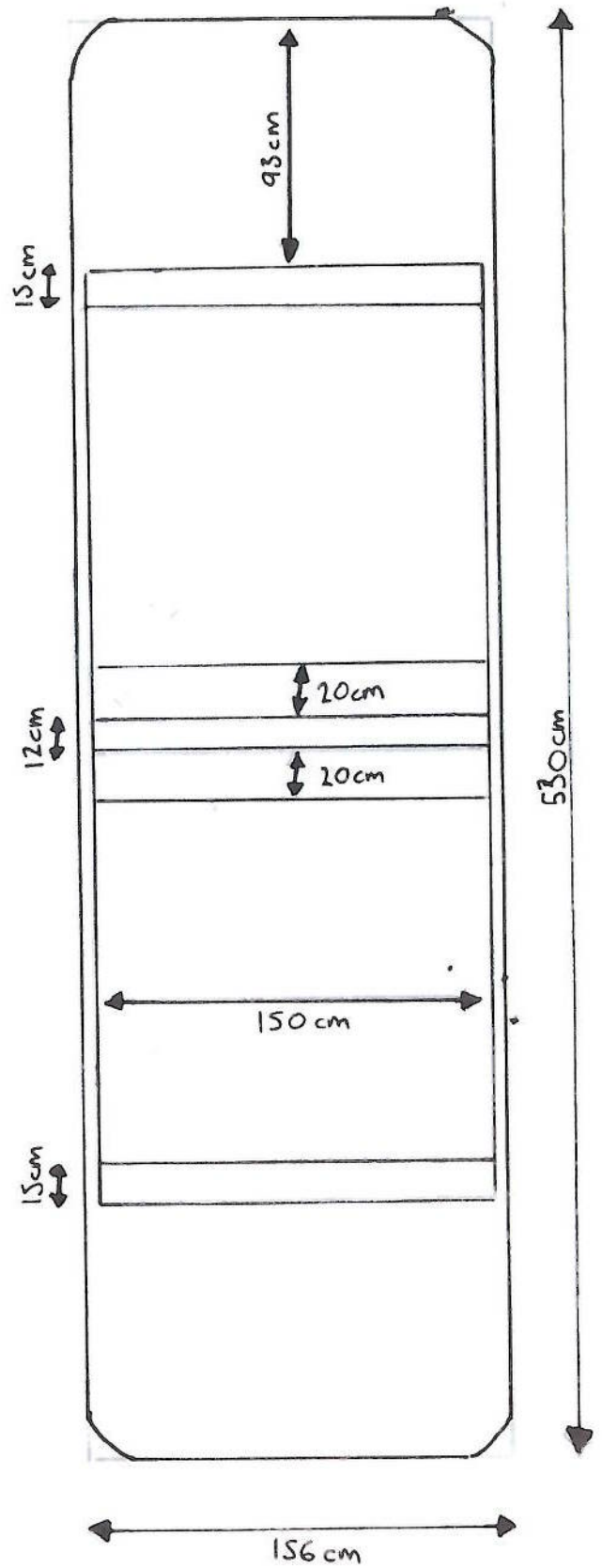


TOP VIEW

Scale 1:100



Scale 1:25



## **APPENDIX B – CONDITIONS ON PREMISES LICENCE (IF GRANTED)**

### **The prevention of crime and disorder**

1. There shall be no sale of beer lager or cider with an ABV content of 5.5% or above except for specialist branded premium priced products. Only higher class of bottle wine will be available.
2. Spirits will only be sold as a mixer, not as an individual drink.
3. No discount shall be offered on multiple purchases of alcohol.
4. Only open vessels and uncorked bottles of wine will be sold.
5. Alcohol will only be sold to customers who are seated on a vessel and not to persons on the bank of the river.
6. No alcohol or monies to be stored on the premises overnight, with appropriate signage to this effect to be displayed on the vessel.
7. No alcohol shall be sold to individuals who are already, or appear to be intoxicated or those that are displaying anti-social behaviour.

### **Public Safety**

8. The vessel shall only be controlled by a staff member who is able to demonstrate a high level of experience and competency.
9. The bar area shall be staffed by an individual trained in the promotion of the 4 licensing objectives.
10. Fenders shall be added to the vessel to minimise the risk of injury in a collision.
11. Non-slip flooring shall be included throughout the vessel.
12. The vessel and fittings shall be regularly inspected, maintained and repaired whenever necessary and kept in good, safe working order.

### **Prevention of public nuisance**

13. The supply of alcohol shall only commence once the registration number of the punt that is to be licenced is notified to the Licensing Team of Cambridge City Council. The Premises Licence will then be issued with this as the premises licenced.
14. The supply of alcohol shall only be from the punt with the registration number in the above Condition of the Premises Licence.
15. The licensed punt shall display the following words on both sides of the bow and on the till so it can be read from the stern: "Floating Cam Bar". This shall be in letters of 50mm. Below this there shall be the name of the Licence Holder followed by, "Licensed to supply alcohol". This shall be in letters of 25mm. Supply of alcohol shall not take place without this wording and the wording shall remain in place whilst the punt is covered by a premises licence. Supply of alcohol can only take place when the name of the current licence holder is written on the punt. All wording must be removed immediately the punt ceases to be covered by the premises licence.
16. The punt must not be used without the permission of the Designated Premises Supervisor (DPS) and the licence holder. When not in use the punt must be securely moored by lock and chain. Any unauthorised use of the punt must be reported by the licence holder to the police within 24 hours of discovery and the licence holder must keep a record of the police reference number.
17. Apart from when trading, food and drink (including alcoholic drinks) shall not be stored on the punt.
18. When operating, a copy of the premises licence shall be displayed on the vessel.
19. Staff shall not loudly 'tout' or offer alcohol and refreshments.

20. Waste shall be disposed of at regular intervals during the day through Cambridge City Council's commercial waste bags.

**The protection of Children from harm**

21. A challenge 25 policy will be implemented. Signage confirming a challenge 25 policy is in place will be displayed on the vessel.

Luke Catchpole

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[REDACTED]

**Sent:** 22 March 2017 14:41

**To:** licensing

**Subject:** Re: The Floating Cambar application

Dear Luke

The Conservators of the River Cam wish to object to this application

Objection 1 – Health and safety: the application does not identify the operating base for this business, this is in contravention of Conservancy condition of registration, which requires all commercial punts to operate from one of six recognised punt stations to ensure safe land based facilities for loading and unloading goods and people.

Objection 2 – Health and Safety: previous experience of a floating wine bar operating in a manner proposed for this application indicates a high probability of obstruction to navigation, whilst the bar is trading and stopping mid-river whilst doing so. Such obstruction may be a contravention of Conservancy Byelaws.

John Adams  
Acting River Manager  
Conservators of the River Cam

[REDACTED]

**Luke Catchpole**

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**From:** Naomi Horwood  
**Sent:** 10 April 2017 08:58  
**To:** Luke Catchpole  
**Subject:** FW: Application for Floating Bar  
**Attachments:** Cambar Applicatiopn 2017.pdf

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**From:** Alex Nix **On Behalf Of** licensing  
**Sent:** 24 March 2017 15:11  
**To:** Naomi Horwood  
**Subject:** FW: Application for Floating Bar

For info as discussed, Alex

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**On Behalf Of**  
[REDACTED]  
**Sent:** 24 March 2017 15:03  
**To:** licensing  
**Subject:** RE: Application for Floating Bar

Dear Sir/Madam,

King's College wish to comment on the application from Carmel Williams made on 20<sup>th</sup> June 2016 proposing to use a floating bar from April to September for a number of reasons. We think this would cause disruption on the river, would encourage drinking in dangerous circumstances and would add to the disorganisation of punting. We believe it is not appropriate to serve alcohol from the river.

With my best wishes,

Keith.

Dr. Keith Carne  
First Bursar  
King's College  
Cambridge  
CB2 1ST

[REDACTED]